

Government of Nepal
Ministry of Land Reform & Management
Department of Survey
Cadastral Survey Branch
Minbhawan, Kathmandu
Invitation for Bids for the Purchase of Plotter Machine
Contract Identification No: 01
Date of publication:2068/1/27

1. The Cadastral Survey Branch invites sealed bids from eligible bidders for the procurement of 3 in 1 Monochrome wide format laser print/copy/scan system Plotter with color scanner.
2. Bidding documents may be purchased from the above office of Cadastral Survey Branch, Minbhawan, Kathmandu within 30 days from the date of publication by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, business registration certification, vat registration certificate, tax clearing certification/tax returns submission evidence for the fiscal year 066/67 and manufacturers authorization letter and upon payment of a non-refundable fee of Rs. 1000.
3. Sealed Bids must be submitted to the above office of Cadastral Survey Branch, Minbhawan, Kathmandu on or before 12.00 noon on 31st days from the date of publication. Documents received after this deadline shall not be accepted.
4. Bids shall be opened in the presence of Bidders' representatives who choose to attend 2.00 pm on 31st days at the office of Cadastral Survey Branch, Minbhawan, Kathmandu. Bids must be valid for a period of 90 days counting from the day of bid opening and must be accompanied by bid security, amounting to a minimum of 2.5 % of the quoted Bid amount (Inclusive of VAT), which shall be valid for minimum 30 days beyond the bid validity period.
5. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day. In such a case the bid validity and bid security validity shall be recognized with effect from the original bid submission deadline.
6. The Employer reserves the right to accept or reject, wholly or partly any or all the bids without assigning reason, whatsoever.
7. Bidders have to submitted catalog (or certified copy) of (only those model) which they wants to offer.
8. Bidders should be submitted a document verified by the manufacturer which include information about the nearest service center warranty period of the plotter machine and other facilities.
9. After the delivery of plotter machine, supplier has to demonstrate.